



FIJI US



Fiji-US Sports and Social Association CONSTITUTION

Article I, Name

The name of the Association shall be Fiji-US Sports and Social Association.

Article II, Purpose

1. To stimulate interest in soccer and social activities by organizing tournaments, training and social events.
2. To promote and foster among the members a closer bond and fraternity for their joint and mutual benefit.
3. To encourage conformance to the rules of the games by creating a representative authority.
4. To provide an authoritative body to govern, conduct all club activities and review all questions affecting the interest of its members.
5. To maintain it as a non-profit organization under section 2370d of the revenue and taxation code and that no individual member of this organization will derive any profit from this.
6. No substantial part of the activities of this organization shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in any campaign, including the publishing or distribution of statements, on behalf of any candidate for public office.

Article III, The Operation of the Association

1. The principal location will be in the San Francisco Bay Area, however, the Association may participate in competitions throughout the United States, Canada and Fiji Islands.

Article IV, Membership

1. The Association shall consist of the following classes of membership:
 - i. Active members
 - ii. Non-active members
 - iii. Life Members

Active Members

- a. An active member is one who meets all the criteria of the Association and has paid all the dues.
- b. An active member must take part in all activities organized by the Association.

Non-active Members.

- a. A non-active member is one who meets all the criteria of the Association and has been accepted by the Board of Directors.
- b. A non-active member shall support and comply with the rules and regulations, as set forth in the Constitution and By-laws.
- c. Help promote and support activities organized by the Association.

Life Members

- a. Must be approved by the Board of Directors.
- b. Must be in good standing and have served in the Association for at least three years.
- c. Must be approved by at least 75% of the votes of the paid members present at the Annual General Meeting.

Members Responsibilities

- a. All members must be in good standing with the Association and the community.
- b. It is the member's responsibility to know and understand the rules, regulations, By-laws and the Constitution of the Association.
- c. Since the Association is not responsible for any injuries and damages or any other liability, it is the responsibility, therefore, of the members to carry their own insurance.
- d. Each member is responsible for his/her own actions and is required to take all precautions necessary to prevent violence against other members, referees, spectators or any other person.
- e. Each member is to ensure that proper attire is used at every Association activity.
- f. Each member must register with the Association with proper and full identification.
- g. Annual membership fee for each returning club shall be \$100.00 non-refundable and must be paid at the Annual General Meeting.
- h. In addition to the annual membership fee of \$200.00, a new club will be required pay a bond of \$250.00 at the time of entry. The bond money would be refunded at the next AGM if the club complies with all the rules and regulation as set by the Association.
- i. Each member is required to have an appointed delegate at the meetings called by the board of directors. Failure to have an authorized representative will result in a \$50.00 fine.
- j. New and returning members must meet all the criteria's set by the Association.
- k. Each member is associated on a volunteer basis and any injury caused while playing or taking part in Association activities will not be the responsibility of the Association or the Board of Directors.

Article V, Privileges Removal and Registration of Membership

- a. The Association reserves the right to remove the privileges of membership of the Association of any member who has not paid all the dues for the year or is not in good standing with the Association.
- b. Unless otherwise specified, the Board of Directors by a vote of 2/3 of its members may at any time remove from the register, names of any member whose conduct or performance has been determined to be harmful to the Association.

Article VI, Meetings

Annual General Meeting

- a. The Annual General Meeting of the Association shall be held no later than March 15th of each year.
- b. All members shall be notified 15 days in advance of meeting date.
- c. Only the agenda set out in the meeting notice shall be dealt with at the meeting.
- d. At least fifty percent (50%) of the Board of Directors must be present to constitute a quorum.
- e. Minutes of any AGM meeting must be published by the Secretary within 7 days of the meeting date.
- f. The agenda shall be as follows:
 - i. Roll Call.
 - ii. President's Report.
 - iii. Minutes of the last AGM.
 - iv. Financial Report.
 - v. Auditors Report.
 - vi. Election of the Board of Directors.
 - vii. General Discussion.

Special General Meeting

- a. A special general meeting may be called by the Board of Directors, if required, and 50% of registered paid members shall constitute a legal quorum.
- b. All the members shall be notified at least (7) days in advance of any special general meeting.
- c. Only the business set out in the notice calling the special meeting shall be dealt with at the meeting.

Board of Directors Meeting

- a. Board of Directors meeting shall be held once a month and at other times, if requested by the President.
- b. Notice of the meeting shall be mailed emailed or telephoned by the Secretary to each member, at least seven days prior to the meeting.

c. The agenda of the meeting shall be:

- i. Roll call.
- ii. Minutes of the last meeting.
- iii. Business arising.
- iv. Correspondence.
- v. Treasurer's report.
- vi. Auditors Report.
- vii. Unfinished or new business.
- viii. General.

Article VII, Voting

- a. Each paid member in good standing is entitled to one's voting right.
- b. Verbal nominations for the Board of Directors shall be made at the Annual General Meeting.
- c. If only one candidate is nominated for an office he shall be declared elected.
- d. Voting shall be by secret ballot or show of hands at the request of the majority present.
- e. Voting shall be conducted by an independent interim chairperson.
- f. In case of tie, the interim Chairperson shall cast the deciding vote.

Article VIII, Management of the Association

Board of Directors

- a. The affairs and business of the Association shall be managed and controlled by the elected Board of Directors.
- b. The Board of Directors shall constitute members elected by majority vote at the Annual General Meeting and shall hold office for at least one year.
- c. The Board of Directors will include:
 - i. President
 - ii. Chairperson
 - iii. Vice President(2)
 - iv. Secretary
 - v. Assistant Secretary
 - vi. Treasurer
 - vii. Tournament Director
 - viii. Assistant Tournament Director
 - ix. Publicity Director
 - x. Technical Advisors (honorary position)
- d. Board of Directors shall hold office for one year and shall be eligible for re-election.
- e. Any member of the Board of Directors absenting himself without cause from three meetings of the Board of Directors, or neglecting his duties to the Board shall deemed to have forfeited his position.

- f. Any Director's vacancy which may occur by reason of resignation or other reasons shall remain vacant. However, the Board of Directors at their discretion could nominate a replacement.
- g. Nominees for election to the Board of Directors shall be from members of the Association who are in good standing in the Community and the Association. Nominees may come from new members if they have held exemplary or outstanding leadership positions in other California Public Benefits Corporations or once they have completed 3 years with the Association.

Duties of the Board of Directors

- a. The President shall preside at all Association meetings and Board of Directors meetings; see that the provisions of the Constitution are upheld; instruct the Secretary to summon meetings and shall be member ex-officio to all committees.
- b. The Chairperson shall act as the states person of the Association and oversee that the articles of the Constitution and By-laws are upheld at all times in compliance with the California Public Benefits Corporation guidelines.
- c. The Vice Presidents shall exercise all the duties and powers of the President in the event of his absence. The Vice Presidents shall be given various assignments and duties from time to time for the betterment of the Association and its members.
- d. The Secretary shall give notice of all meetings of the Association; attend all the meetings and take minutes; publish minutes of the meeting within 7 days after the meeting and shall be the custodian of all Association minute books and correspondence files.
- e. The Assistant Secretary shall carry out such duties as delegated to him by the Secretary.
- f. The Treasurer shall keep a full and accurate account of all receipts and disbursements in books belonging to the Association and deposit all money and other valuables in the name and to the credit of the Association, in such chartered bank as may be authorized by the Board of Directors. No money shall be withdrawn from the bank without the mandatory signatures of the Treasurer and the President. The Treasurer shall prepare the Annual Financial Statement, which shall be submitted at Annual General Meeting. In addition, the Treasurer shall present an interim Financial Report at every Board of Directors Meeting.
- g. The Technical Advisors shall be honorary members of the Association and shall not have voting powers but instead assist in the interpretation and development of the Constitution, By-laws and Tournaments of the Association.

- h. The Tournament Director with the assistance of the Assistant Tournament Directors shall be responsible for seeing that all tournaments are organized according to the Association's requirements; ensure that the all the teams are informed of the tournament fixtures tournament date and venue and perform such other functions as are required for the successful conduct of the tournament.
- i. The Association shall appoint an Auditor, who shall be responsible for auditing the annual income and expense report as prepared by the treasurer.

ARTICLE VIII, Amendments

- a. The Board of Directors shall have the power to repeal or amend any of these By-Laws provided that any such changes shall not be effective until approved by a majority of the Board members at a meeting held in accordance with the provisions contained herein.

ARTICLE XIX, PROPERTY RIGHTS

- b. Upon dissolution of this Association, after paying or adequately providing for the debts and obligations of the Association, the remaining assets shall be donated to a non-profit organization, which is organized and operated exclusively for charitable purpose.